**Date:** 10th April 2023

**Teaching Week/Studio #:** Mid-Sem break

**Team Name:** Asian Invasion

**Team members present:**

1. Raghav Aggarwal
2. Vanessa Chan
3. Khanh Vy
4. Miharu
5. Evonne

**Items discussed and worked on from the previous week:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Current State** | **Team Member(s) Responsible** | **Notes** |
| Decide the Interview question | Completed | All team members |  |
| Decide when the team should start their report? At the same time with the interview or after finished the interview? | Completed | All team members | The team decided to start the report at the same time with the interview. |
| Think about the number of interviewees that the team need | Completed | All team members agree | 10-15 people. Each member needs to interview 2-3 people individually. |

**Issues That Arose:**

* The team confused about the number of interviewees. At the beginning the team plans to have 5 interviewees, but then they worried the sample is too small and extend to 10 – 15 people.

**Actions Required:**

* None.

**Deliverables to be completed by the next week, including plan:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Due Date** | **Team Member(s) Responsible** | **Notes** |
| Gather interview answers | End of week 8 | All team members | Each member will ask about 2 – 3 people based on the interview questions they made before. And gather the answers later. |

**Other Comments**

**Signed and Accepted**